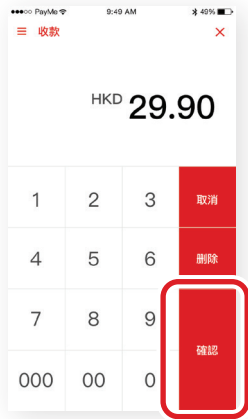


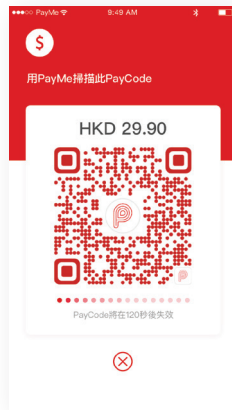
PayMe POS 快速入門指南

PayMe POS quick start guide

收款 Collect payment



輸入收款金額，然後按「確認」
Enter the payment amount and tap Enter



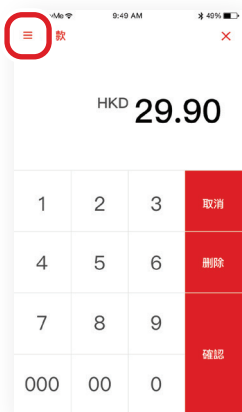
請顧客用 PayMe app 掃描此 PayCode
Let the customer scan the PayCode with their PayMe app



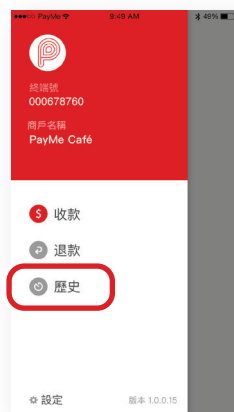
當顧客確認付款後，你會看到交易成功，收據將自動打印
After the customer has confirmed the payment, you will see the success confirmation and a receipt will be printed

- PayCode 有效時間為2分鐘，讓顧客掃描並確認付款
PayCode is valid for 2 minutes for customer to scan and confirm the payment
- 你可按 ⊗ 返回輸入收款金額頁面。如果顧客已經掃描 PayCode，顧客仍可於 PayCode 有效時間內於 PayMe app 上確認付款
You can tap on the ⊗ button under the PayCode to return to the payment input screen. If the consumer has already scanned the PayCode, the consumer can still continue to complete the payment in the PayMe app until the PayCode has expired

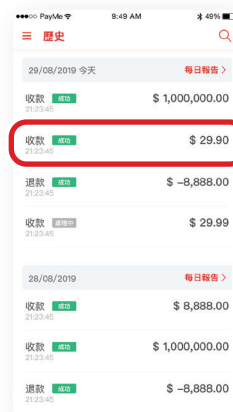
交易詳情 Transaction detail



按「選單」
Tap Menu



按「歷史」
Tap History



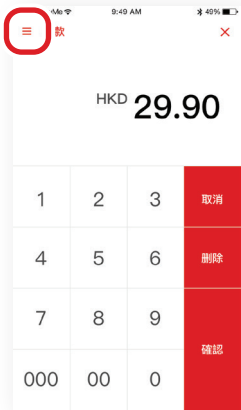
按任何一項交易
Tap any transaction



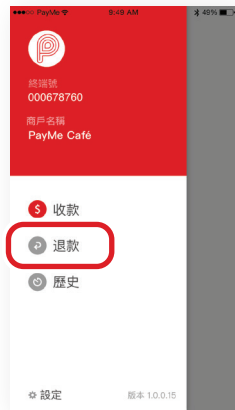
你會看到交易詳情
You will see the transaction details

- 歷史頁面會顯示過去30天內在此終端上進行的交易
The last 30 days' transactions performed on the terminal will be displayed on the History screen
- 歷史頁面不會顯示失敗或失效的交易
Failed or expired transactions will not be displayed on the History screen
- 你可點擊在歷史頁面內的處理中交易，進入交易詳情頁面，下拉頁面以重新載入交易狀況
You can tap on a pending transaction in History to open the transaction details. Pull down the screen to refresh the payment status
- 你可點擊在歷史頁面右上角的 Q 以搜尋交易。你可搜尋過去90天內在此終端上進行的交易
You can search transactions by tapping the Q button in the top right corner of the History screen. You can search the last 90 days transactions performed on the terminal

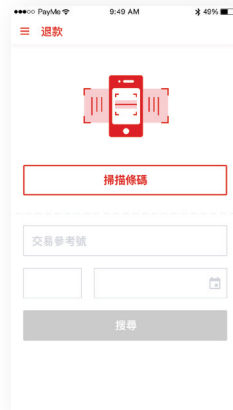
退款 Refund



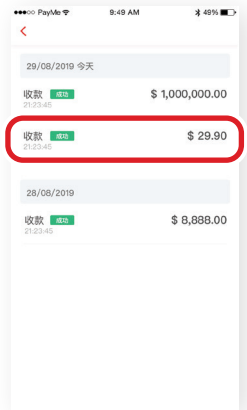
按「選單」
Tap Menu



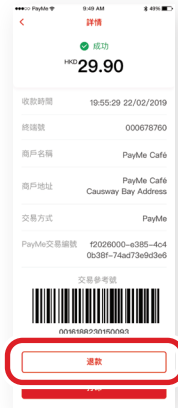
按「退款」
Tap Refund



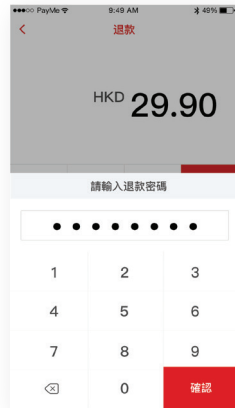
搜尋要退款的交易
Search for the payment transaction to refund



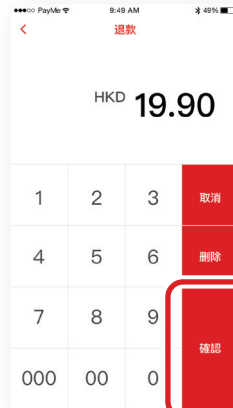
點擊要退款的交易
Tap on the transaction you want to refund



進入交易詳情後按「退款」
Transaction details will open, then tap Refund



輸入退款密碼
Enter the refund password



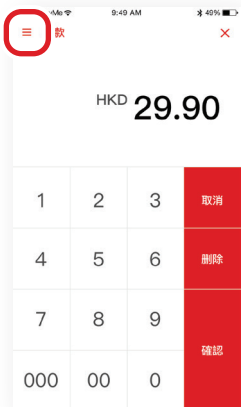
輸入退款金額，然後按「確認」
Enter the refund amount and tap Enter



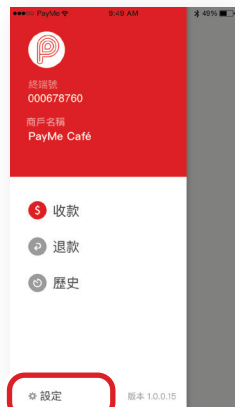
你會看到退款成功，收據將自動打印
You will see the success confirmation and a receipt will be printed

- 你可掃描收據上的條碼，或輸入交易參考號或交易時間來搜尋要退款的交易
You can search for a payment transaction by scanning the bar code on a receipt or by inputting the TXN REF number or the transaction time
- 你可搜尋過去90天內在任任何屬於你的終端上進行的交易作退款
For refunds, you can search the last 90 days' transactions performed on any of your terminals
- 你可輸入其他金額以退還交易中的部分款項
You can also enter a partial amount for refunds

更改顯示語言 Change display language



按「選單」
Tap Menu



按「設定」
Tap Settings



按「語言」
Tap Language



點擊要顯示的語言
Tap the desired display language